



## Greater Farallones Association (GFA) Questions and Answers for Request for Proposals

### Bolinas Lagoon South End Living Shoreline Feasibility Study

1. Page 2, under “Contract Terms” states “The contract shall be effective on the contract execution date for 18 months, beginning July 2022 and ending February 2023.” The date range as it reads equates to 7 months, can you please clarify if this should read January 2024?

**Answer: We anticipate that the contract shall be effective on the contract execution date for 18 months, beginning July 2022 and ending January 2024. The RFP has been corrected.**

2. Could you clarify the total number of technical presentations that should be included in the cost proposal? The RFP requests preparation of two unique presentations in Task 2.1 (technical engagement) and three individual presentations in Task 2.2 (community engagement). Additional presentations are mentioned in Tasks 3 and 4. Can we assume that the five presentations requested in Task 2 cover all required presentations mentioned in Tasks 3 and 4 or is the RFP is requesting additional presentations in Tasks 3 and 4?

**Answer: The total number of unique presentations requested is five: two technical presentations in task 2.1 and three presentations for community engagement in task 2.2. These are the presentations referenced in tasks 3 and 4.**

3. Can an 11x17” page be included in the proposal and count as 1 page?

**Answer: Yes**

4. Are there specific properties that GFA would like to capture with the property line survey? Could you provide more specifics on this task to help constrain the scope of the survey?

**Answer: The contractor engaged through this RFP will need to ensure that the project area and any adjoining parcels are well defined, as are the geographic coordinates of any proposed restoration activities. This will allow for communication with property owners and easement holders to ensure the best possible restoration.**

5. Under Task 3.1, should the Sediment Sampling and Analysis Plan include just development of the plan, or collection and analysis of samples as well?

**Answer: This task identifies a number of analyses and surveys that may be necessary to fully characterize existing conditions. The consultant should include in the proposal which are necessary and why, and the proposed cost. For this particular survey, sample collection and analysis may be conducted by GFA staff; please include both the cost to develop the plan and the costs associated with sample collection and analysis.**

6. Instead of providing a table summarizing the percentage of time allocated amongst team members for each task (as requested in Item 3 under Staff Qualifications), would it be sufficient to just show the distribution of labor hours amongst team members for each task in the cost proposal (as requested in Item 5b under Project Schedule)? These two items are essentially asking for the same information.

**Answer: Yes, it is sufficient to supply the information requested under 5b.**

7. Can GFA provide guidance on assumed duration of client review periods for draft deliverables?

**Answer: We do not have an assumed review duration for all deliverables, as this will likely vary depending on the deliverable.**

8. Is there an expectation for consultant legal input/review in development of the MOA with project partners, or will you be providing in-house or outside legal input/review?

**Answer: We expect the consultant to conduct the legal analysis necessary to put forward a sound MOA.**